

## **BLADE SIGN GRANT GUIDELINES**

**Eligibility:** Commercial and Mixed Use properties within the Main Street District, see 4th page.

Commercial property owners may apply for a grant once every 5 years. Previously completed projects are not eligible for funding.

**Application Information:** Applications will be accepted on a rolling basis and may be submitted by the property owner or the tenant. If submitted by the tenant, the application must include the approval and signature of the property owner. Submission of an application does not guarantee that a project will be funded. **All applications will require the submission of 2 quotes for the same scope of work and images of the completed sign. All quotes must be submitted on business letterhead.** Applications will be reviewed by the Lawrenceburg Main Street Design Committee and passed on with a recommendation to the Main Street Board for final approval. The approval process may take up to 4 to 8 weeks.

**Maximum Amount of Grant:** Applicants may apply for grants up to \$4000 providing all eligibility and match requirements are met and grant funding is available.

**Owner Investment:** For every \$3 of grant funding, the grant recipient must provide a match of \$1. Based on this formula, projects of up to \$5,333 would require approximately \$1,333 investment from the owner in order to receive \$4,000 in grant funding. Labor performed by the owner or tenant on the project may not be counted as in kind matching funds.

**Permitted Projects:** The following sign projects are eligible: New or refurbished blade signage.

**Appropriate Permits:** Evidence of the proper permits must be included with the application. **Applicants are required to contact the City Planning and Zoning Commissioner, 812-532-3554 or 812-532-3550, to review the project and obtain required permits.** Failure to comply with permitting requirements will result in the withholding of grant funds.

**Project Timelines:** Approved projects must be completed within 6 months after grant approval.

**Distribution of Grant Funds:** Grant funds will be distributed only after the recipient has expended their portion as per the signed grant agreement and the project has been completed. The recipient may be reimbursed for appropriate expenses only upon presentation of paid invoices and proof of payment (such as a cancelled check, valid receipt). Lawrenceburg Main Street reserves the right to inspect completed work before issuing payment.

When applying for this grant please remember to read the attached Program Guidelines before completing the application. Incomplete applications will not be considered.

\*Download PDF to fill out application online or print



**BLADE SIGN GRANT APPLICATION**

Applicants Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell \_\_\_\_\_

Email: \_\_\_\_\_

If Applicant is other than Property Owner:

Property Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell \_\_\_\_\_

Total Estimated Cost of the Project - Bid: 1- \_\_\_\_\_ 2- \_\_\_\_\_

Address where sign is to be placed \_\_\_\_\_

Do you currently have a blade sign? \_\_\_\_ Yes \_\_\_\_ No

Have you received a sign grant previously \_\_\_\_ Yes \_\_\_\_ No If so when \_\_\_\_

For each quote, a rendering of the proposed sign including colors is attached \_\_\_\_ Yes \_\_\_\_ No

A photograph(s) of the property showing sign placement is attached \_\_\_\_ Yes \_\_\_\_ No

If the project requires a permit from the City of Lawrenceburg, a copy is attached \_\_\_\_ Yes \_\_\_\_ No

If the project requires a Certificate of Appropriateness from the City of Lawrenceburg, a copy is attached \_\_\_\_\_ Yes \_\_\_\_\_ No

I certify that I am able to provide the required matching funds for the project as outlined in this application.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

If Applicable, Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_

City Zoning Dept. Signature \_\_\_\_\_ Date \_\_\_\_\_



# CITY OF LAWRENCEBURG

## PLAN COMMISSION

Lawrenceburg City Administration Building  
230 Walnut St, PO Box 4166  
Lawrenceburg, IN 47025

Office 812-532-3554  
Fax 812-532-3559  
Email [mdc@lawrenceburg.in.gov](mailto:mdc@lawrenceburg.in.gov)  
Website [thinklawrenceburg.com](http://thinklawrenceburg.com)

John Johnson  
Zoning Director

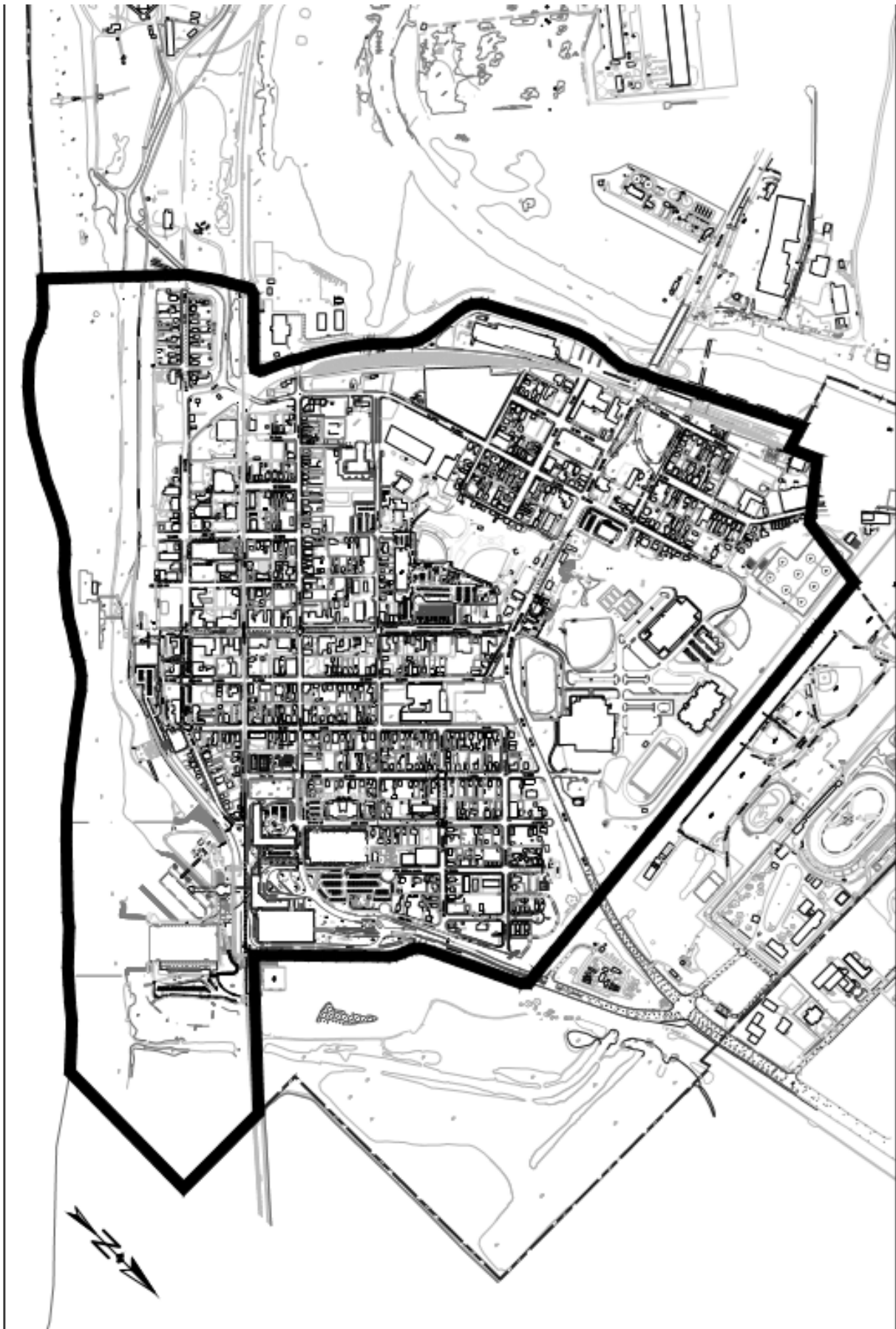
Zoning Attorney  
Thomas Blondell

## Blade Sign Grant Process

	YES	NO	N/A
1. Located in Levee Business District	_____	_____	_____
2. Pre-application Conference: Director of Engineering and Zoning	_____	_____	_____
3. Lawrenceburg City Business License	_____	_____	_____
4. Procure Final Design	_____	_____	_____
5. Historic Preservation Certificate of Appropriateness	_____	_____	_____
6. S&SE&O Permit	_____	_____	_____
7. Right-of-way Encroachment License	_____	_____	_____
8. Improvement Location Permit (SIGNAGE)	_____	_____	_____
9. Development Standards Variance	_____	_____	_____
10. Building Permit	_____	_____	_____
11. Professional Installation	_____	_____	_____

Lawrenceburg Zoning Release \_\_\_\_\_

Signature



SHEET  
1 OF 1

Lawrenceburg Main Street  
District Map

REVISED	SCALE
	Not to Scale
	DATE
	FEB-2018

Lawrenceburg Main Street  
1058 Walnut St  
Lawrenceburg, Indiana 47025

