Revised: May 2024

BLADE SIGN GRANT GUIDELINES

Eligibility: Commercial and Mixed Use properties within the Lawrenceburg Redevelopment Commission District (see 3rd page).. Properties must be owned by Individuals, LLCs or 501C3s. Commercial property owners may apply for a grant once every 5 years. Projects that are complete or are in process are not eligible for funding. Applications must be submitted in person to the Main Street Office, 320 Walnut St, between 9A-4P Tuesdays and Thursdays .

Application Information: Applications are accepted on a rolling basis and must be submitted by the property owner, not the tenant. Submission of an application does not guarantee that a project will be funded. **All applications must be submitted prior to beginning work along with 2 quotes for the same scope of work. All quotes must be submitted on business letterhead. Photos of the work that will be completed.**

Applications will be reviewed by the Main Street Design Committee on the 3rd Wednesday of each month and passed on with a recommendation to the Main Street Board for final approval on the fourth Wednesday of each month. Applications must be received 7 days prior to the Design Committee meeting. The approval process may take up to 8 weeks.

Approval Criteria: Lawrenceburg Main Street grant applications will be evaluated based on their alignment with community revitalization and economic impact goals. Design committee will take these criteria into consideration when evaluating all grant applications.

Maximum Amount of Grant: Applicants may apply for grants up to $4000 providing all eligibility and match requirements are met and grant funding is available.

Owner Investment: For every $2 of grant funding, the grant recipient must provide a match of $1. Based on this formula, projects of up to $4,000 would require approximately $1,333 investment from the owner in order to receive $4,000 in grant funding. Labor performed by the owner or tenant on the project may not be counted as in kind matching funds.

Permitted Projects: The following sign projects are eligible: New or refurbished blade signage.

Appropriate Permits: Evidence of the proper permits must be included with the application. **Applicants are required to contact the City Planning and Zoning Commissioner, 812-532-3554 or 812-532-3550, to review the project and obtain required permits**. Failure to comply with permitting requirements will result in the withholding of grant funds.

Project Timelines: Approved projects must be completed within 6 months after grant approval.

Distribution of Grant Funds: Grant funds will be distributed only after the recipient has expended their portion as per the signed grant agreement and the project has been completed. The recipient may be reimbursed for appropriate expenses only upon presentation of paid invoices and proof of payment (such as a canceled check, valid receipt). Lawrenceburg Main Street reserves the right to inspect completed work before issuing payment.

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Print Application and return to the Main Street Office

LAWRENCEBURG MAIN STREET

BLADE SIGN GRANT APPLICATION

Lawrenceburg INDIANA

Applicants Name:_____

Address: _____

Telephone: _____Cell_____

Email: _____

If Applicant is other than Property Owner:

Property Owner's Name:_____

Address: _____

Telephone: _____Cell_____

Total Estimated Cost of the Project - Bid: 1- _____ 2- _____

Address where sign is to be placed_____

Do you currently have a blade sign? _____Yes _____No

Have you received a sign grant previously _____Yes _____No If so when____

For each quote, a rendering of the proposed sign including colors is attached _____Yes_____No

A photograph(s) of the property showing sign placement is attached _____Yes ____No

If the project requires a permit from the City of Lawrenceburg, a copy is attached ___Yes___No

If the project requires a Certificate of Appropriateness from the City of Lawrenceburg, a copy is attached _____Yes _____No

I certify that I am able to provide the required matching funds for the project as outlined in this application.

Applicant's Signature _____Date _____

If Applicable, Owner's Signature_____Date_____

City Zoning Dept. Signature_____Date_____

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CITY OF LAWRENCEBURG

PLAN COMMISSION
Lawrenceburg City Administration Building
230 Walnut St, PO Box 4166
Lawrenceburg, IN 47025

Office 812-532-3554
Fax 812-532-3559
Email mdc@lawrenceburg.in.gov
Website thinklawrenceburg.com

John Johnson
Zoning Director

Zoning Attorney
Thomas Blondell

Blade Sign Grant Process

	YES	NO	N/A
1. Located in Levee Business District	____	____	____
2. Pre-application Conference: Director of Engineering and Zoning	____	____	____
3. Lawrenceburg City Business License	____	____	____
4. Procure Final Design	____	____	____
5. Historic Preservation Certificate of Appropriateness	____	____	____
6. S&SE&O Permit			
7. Right-of-way Encroachment License	____	____	____
8. Improvement Location Permit (SIGNAGE)	____	____	____
9. Development Standards Variance	____	____	____
10. Building Permit	____	____	____
11. Professional Installation	____	____	____

Lawrenceburg Zoning Release _____

Signature

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2024 Lawrenceburg Redevelopment Commission District