Revised: May 2024

All FUNDS HAVE BEEN DISTRIBUTED FOR 2024
PLEASE CHECK OUR WEBSITE FOR UPDATES

SIGN / AWNING IMPROVEMENT GRANT

Eligibility: Commercial and Mixed Use properties within the Lawrenceburg Redevelopment Commission District (see 3rd page).. Properties must be owned by Individuals, LLCs or 501C3s. Commercial property owners may apply for a grant once every 5 years. Projects that are complete or are in process are not eligible for funding. Applications must be submitted in person to the Main Street Office, 320 Walnut St, between 9A-4P Tuesdays and Thursdays .

Application Information: Applications are accepted on a rolling basis and must be submitted by the property owner, not the tenant. Submission of an application does not guarantee that a project will be funded. **All applications must be submitted prior to beginning work along with 2 quotes for the same scope of work. All quotes must be submitted on business letterhead. Photos of the work that will be completed.**

Approval Criteria: Lawrenceburg Main Street grant applications will be evaluated based on their alignment with community revitalization and economic impact goals. Design committee will take these criteria into consideration when evaluating all grant applications.

Applications will be reviewed by the Main Street Design Committee on the 3rd Wednesday of each month and passed on with a recommendation to the Main Street Board for final approval on the fourth Wednesday of each month. Applications must be received 7 days prior to the Design Committee meeting. The approval process may take up to 8 weeks.

Maximum Amount of Grant: Applicants may apply for grants up to $3000 providing all eligibility and match requirements are met and grant funding is available.

Owner Investment: For every $2 of grant funding, the grant recipient must provide a match of $1. Based on this formula, projects of up to $3,000 would require a $1000 investment from the owner. Labor performed by the owner or tenant on the project may not be counted as in kind matching funds.

Permitted Projects: The following sign and awning projects are eligible. Main Street reserves the right to review & approve design concepts.

- New or refurbished exterior signage
- New or recovered exterior awnings

Please Note: Applications may include either a sign or an awning request or a combined sign and awning request. In the case of a combined request, the maximum grant amount of $3000 will still apply.

Appropriate Permits: Evidence of the proper permits must be included with the application. A Sign Permit as well as a Certificate of Appropriateness (for signs in the Historic District) must also be included. **Applicants are required to contact the City Planning and Zoning Coordinator, 812-532-3561 or 812-532-3553, to review the project and obtain required permits.** Failure to comply with permitting requirements will result in the withholding of grant funds.

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Project Timelines: Approved projects must be completed within 6 months after grant approval.

Distribution of Grant Funds: Grant funds will be distributed only after the recipient has expended their portion as per the signed grant agreement and the project has been completed. The recipient may be reimbursed for appropriate expenses only upon presentation of paid invoices and proof of payment (such as a canceled check, valid receipt). Lawrenceburg Main Street reserves the right to inspect completed work before issuing payment.

Print application and return to the Main Street Office

SIGN / AWNING GRANT APPLICATION

Applicants Name:_____

Address: _____

Telephone: _____Cell_____

Email: _____

If Applicant is other than Property Owner:

Property Owner's Name:_____

Address: _____

Telephone: _____Cell_____

Are you applying for _____Sign Grant _____Awning Grant

Total Estimated Cost of the Project - Bid: 1- _____ 2- _____

Address where sign or awning is to be placed_____

Do you currently have a sign? _____Do you currently have an awning?_____

Have you received a sign / awning grant previously _____Yes _____No If so when____

For each quote, a rendering of the proposed sign / awning including colors is attached

_____Yes_____No

A photograph(s) of the property showing sign / awning placement is attached _____Yes ____No

If the project requires a permit from the City of Lawrenceburg, a copy is attached ___Yes___No

If the project requires a Certificate of Appropriateness from the City of Lawrenceburg, a copy is attached _____Yes _____No

I certify that I am able to provide the required matching funds for the project as outlined in this application.

Applicant's Signature _____Date _____

If Applicable, Owner's Signature_____Date_____

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City Zoning Dept. Signature_____Date_____

2024 Lawrenceburg Redevelopment Commission District